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| STEPS IN TRIP LEADING | LEADER SKILLS NEEDED |
| 1. Plan the trip: (plan B option for weather changes)   -choose a route  - check tides, currents weather  -assign SK level  -plan for lunch and break stops, Emergent bail out places, local auth. contacts  -etc.  - MULTI DAY: camp sites. Water refill. Shuttle car w/ water re-supplies cached on route? | General Leadership, target audience of paddlers  Specific SK leadership: equipment, skills needed  Paddling judgement (“Can I rescue in the likely conditions”, and “Can I be rescued by my assembled group?” |
| 2 Post the trip on the web  -describe trip  -List requirements in gear and skill  -etc. | mountaineer web skills |
| 3. Screen Paddlers  - Charlie Michel template  \* I refuse paddlers I am not comfortable with by saying “ I don’t think I have the leader skills to safely get you through this trip” | communication skills, assertiveness skills |
| 4. Pre- scout trip ahead of time when possible  - check for local and recent knowledge of area | Paddling skills  social skills |
| 5. Day of trip : Check weather changes  - Pre launch beach talk and equipment check:  encourage paddlers to speak up with any issues during trip: (hypothermia, blisters, overwhelmed by conditions)  ( - assign lead & sweep, tow belt, VHF & radio check)   * Signals, CLAP rules | Evaluation skills and adaptive skills  Group leadership skills |
| 6. Group Mangement  - Handling laggers, speed demons  - monitor for trouble, “put out fires when they’re small”  -monitor for traffic and developing weather | Paddler / social skills  seafairing & VHF skills |
| 7. Trip End  -at take out assure everyone has gear and running vehicle. Assign credit where needed for paddlers.  - post trip talk (issues, suggestions)  - close trip on the web | Group Leadership skills |